

CAUSE NO. \_\_\_\_\_

IN THE MATTER OF § IN THE COUNTY COURT  
THE ESTATE OF § OF  
MINOR INCAPACITATED PERSON § SCURRY COUNTY, TEXAS  
DECEASED §

**ANNUAL ACCOUNT**

NOW COMES, \_\_\_\_\_, Guardian or Administrator of the above numbered and styled Estate, and presents herewith the Annual Account of said Estate, covering the period of \_\_\_\_\_ to \_\_\_\_\_.

**Check One: Guardianship of the Estate Only**  
**Guardianship of the Person and Estate**

*\*If you are unsure if you are the guardian of the person, estate or both, please call the Court at (325) 573-5332*

- 1. TYPE OF REPORT      Initial      Annual      Final
- 2. WARD      Name \_\_\_\_\_  
Age \_\_\_\_\_ DOB \_\_\_\_\_  
Address (no P.O. Box) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Cell \_\_\_\_\_ Other \_\_\_\_\_  
Email \_\_\_\_\_
- 3. GUARDIAN(s)      Name(s) \_\_\_\_\_  
Age(s) \_\_\_\_\_ DOB(s) \_\_\_\_\_  
Address (no P.O. Box) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Cell \_\_\_\_\_ Other \_\_\_\_\_  
Email \_\_\_\_\_

If co-guardians,  
both must be listed

**RECAPITULATION OF CASH ITEMS**

Balance of Cash on hand on inventory or last annual account	\$ _____
Plus + Total receipts during the year	\$ _____
Less - Total disbursements during the year	<\$ _____>
<b>TOTAL</b> (have your bank certify that this amount is on deposit)	\$ _____

**VALUE OF ALL OTHER PROPERTY**

Real Estate	\$ _____
Notes	\$ _____
Securities	\$ _____
Receivables (including all amounts disbursed without court approval requiring same)	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
<b>TOTAL</b>	\$ _____

**RECEIPTS**

<b>SOURCE FROM WHICH RECEIVED</b>	<b>AMOUNT</b>
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
<b>TOTAL Receipts</b>	\$ _____

**DISBURSEMENTS**

<b>PURPOSE FOR WHICH EXPENDED</b>	<b>AMOUNT</b>
Court Costs	\$
Bond	\$
Attorney Fees	\$
	\$
	\$
	\$
	\$
	\$
<b>TOTAL Disbursements</b>	\$

**PROPERTY ADMINISTERED**

A complete, accurate and detailed description of the property being administered, the condition of the property and the use being made thereof, and if rented, the terms upon and the price for which rented.

### CLAIMS

List of all claims presented against the Estate within the period covered by this account, specifying which have been allowed, which have been paid, which have been rejected, which have been sued upon, and the condition of the suit.

NAME OF CLAIMANT	CLAIM FOR	STATUS	AMOUNT
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$

### SECURITIES

List in detail a description of personal property of the Estate (including bonds, notes, stocks and other securities). Include the name of the obligor and obligee, or if payable to bearer, so state: the date of issue and maturity, the rate of interest, serial or other identifying numbers; in what manner the property is secured; and other dates necessary to identify the same full and how and where held for safekeeping.

**OATH**

I do solemnly swear that the foregoing Annual Account is a full, complete and accurate accounting of the above styled estate.

\_\_\_\_\_  
Guardian / Administrator

SUBSCRIBED AND SWORN TO BEFORE ME on \_\_\_\_\_, 20 \_\_\_\_  
to certify which witness my hand and seal of office.

\_\_\_\_\_

Printed Name \_\_\_\_\_

Notary Public, State of \_\_\_\_\_

Commission Expires \_\_\_\_\_

**BANK CERTIFICATE**

(This Certificate must be obtained in every case where there is any cash in the Estate.)

IT IS HEREBY CERTIFIED that, at the close of business on \_\_\_\_\_, 20\_\_\_\_,  
unencumbered cash in the amount shown below was on deposit in this Bank to the credit of  
\_\_\_\_\_, Guardian / Administrator of the Estate of  
\_\_\_\_\_.

Checking Account     \$\_\_\_\_\_

Savings Account     \$\_\_\_\_\_

Certificate of Deposit     \$\_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(Name of Bank)                                 (City)                                 (State)

By: \_\_\_\_\_,  
     (Signature of Officer)                                 (Title)

\_\_\_\_\_  
(Printed Name of Officer)